

# THE GREENE COUNTY HIGH SCHOOL FOOTBALL BOOSTERS BY-LAWS

(Revision I, July 2019)

## I. NAME

The name of this non-profit corporation is: "The Greene County High School Football Boosters, Inc.", hereinafter known as the "Organization".

## II. OBJECTIVES & FUNCTIONS

The purposes for which this organization was formed: To promote, aid, and provide financial contributions to the Greene County High School Football Program (the "Program"). This organization was formed exclusively for charitable and athletic purposes. No part of the earnings of this organization shall inure to the benefit of, or be distributed to, its members, directors, officers, or other private persons, except that the organization shall be authorized to pay reasonable compensation for services rendered.

## III. MEMBERSHIP

- A. Anyone interested in aiding, improving, and supporting the organization is eligible for membership.
- B. Voting members consist of all members in good standing with the organization
- C. A member in good standing is a member who is current on the annual membership dues as set by the Board at its discretion and who represents the organization and program with sportsmanship, courtesy, and respect at meetings, activities, and games. All membership dues are non-refundable.
- D. Membership will terminate as of May 30th, following the Program season for which membership dues were last paid.

## IV. ELECTION OF OFFICERS

- A. Only a person then serving as a member may be elected as an officer of the organization. The officers of the organization shall be elected by the members. Any officer may at any time be removed by the majority vote of the Directors with or without cause. The same person may hold more than one office at the same time.
- B. The number and titles of the Board of Directors will be:

1. **President:** The President shall be the principal executive officer of the Organization and shall supervise and control all the business affairs of the Organization, including such duties as communication between the organization and the current Head Coach and Athletic Director, signing and authorizing all instruments which the Board authorizes to be executed, and in general shall perform all duties required of the office of President. The President will hold this position for a one (1) year term.

2. **Vice President:** The Vice President will perform duties that may be assigned by the President. The Vice President will hold this position for a one (1) year term.

3. **Secretary:** The Secretary shall keep the minutes of all meetings of the organization, see that all notices are duly given in accordance with these by-laws, be the custodian of the records of the organization, and in general perform all duties incident to the Office of Secretary. The Secretary will hold this position for a one (1) year term.

4. **Treasurer:** The Treasurer shall maintain financial records, have charge and custody of and be responsible for all funds and/or securities of the organization, receive and give receipts for money due and payable to the organization, deposit all such monies in the name of the organization in such depositories as selected, and in general perform all duties incident to the office of Treasurer. The Treasurer will hold this position for a one (1) year term.

5. **Head Coach:** The Program head coach will serve as a non-voting ex officio member of the board.

## **VII. MEETINGS**

A. Regularly Scheduled Meetings: Meetings shall be held monthly at a time and place convenient for the officers.

B. Provisions for Special Meetings: Special meetings may be called by the Board with a majority vote. All Directors must be given verbal or written notice forty-eight (48) hours in advance of such meetings.

C. Communication among the full membership shall be via electronic means, unless the Secretary has received a written request for a meeting of the full membership signed by at least three members.

D. Directors and Officers Not Liable: No Director or officer of the organization, as such, shall have personal liability to any extent for the acts, debts, liabilities, or obligations of the organization, and each Director and officer shall be indemnified by the organization in accordance with, and to the fullest extent as it may be amended from time to time.

E. No Compensation: No Director of the organization shall receive any compensation for his or her service as a member of the organization.

## **VIII. COMMITTEES**

- A. Standing Committees will be appointed by the Board.
- B. Special Committees will be established by the Board as needed.
- C. Committee reports will be a regular part of the order of business in each monthly meeting.

## **IX. QUORUM AND VOTING**

- A. Quorum: Most of the Directors entitled to vote must be present to conduct business at any regular scheduled or special meeting.
- B. Voting: The number of votes needed for passage of any Board action will be a simple majority.

## **X. CONTRACTS AND MONIES**

- A. Any fundraising events must first be presented to and approved by the Board of Directors.
- B. The Board of Directors may authorize any officer of the organization to enter contract(s) on behalf of the organization pending final approval by the Board.
- C. Conflict of Interest: No Director of the organization shall be awarded a business contract by the board.
- D. All funds raised by the organization must be accounted for and deposited in the general account within fourteen (14) days following the fundraising event or immediately following the next scheduled meeting, whichever is earliest.
- E. All money raised by the organization in a year's time is to be used to enhance the Program this year and in the years to come.
- F. The fiscal year of the organization shall be the calendar year beginning on January 1. The forwarding balance in the general Greene County High School Football Boosters account at the end of the fiscal year shall be a minimum of \$2,500.00.
- G. Within 45 days of the calendar year end, a review of the financial records shall be performed by the officers.

## **XI. PROCEDURES AND AMENDING BYLAWS**

Any potential changes to these By-Laws will be reviewed as needed at regularly scheduled Board of Directors meetings. A vote of 3/4 of the Directors entitled to vote is required to change these By-Laws.

## **XII. FOOTBALL PROGRAM INVOLVEMENT**

The Organization's sole involvement in the Program will be to help provide the opportunity to enhance the football program this year and in years to come. The organization will have no influence on game-planning, hiring, and firing, and other issues that should be decided by coaching staff and administrators.